



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon



OFFICE OF THE PRESIDENT

### NOTICE TO PROCEED

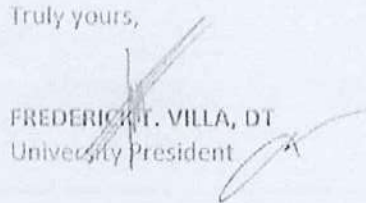
UP-TOWN INDUSTRIAL SALES, INC.  
Taytay, Rizal

Sir/Madam,

The attached Purchase Order No. 2025-04-0287 are already approved so **NOTICE** is given to UP-TOWN INDUSTRIAL SALES, INC. for the purchase of material for repainting of REPDI BLDG. requested by E. Dimailig – PRODUCTION with PR No. 2025-03-1100 Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.


Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

  
FREDERICK T. VILLA, DT  
University President

I acknowledge receipt of this Notice on: May 9, 2025

Name of the Representative of the of the Bidder: UP-TOWN INDUSTRIAL SALES, INC.

Authorized Signature: 

09 MAY 2025